

NOTICE

Lynchburg Renting remains open to meet your leasing needs.

However, in consideration for the health of our community, **effective Friday, March 20, our office will not be open for in-person business transactions.** **Please be assured, we remain committed to our clients and provision of leasing services.** Please find the following information as related to change of office procedures.

PROSPECTIVE TENANTS:

For property leasing inquiries, you may contact our office (434-385-7226), and staff will provide property details and viewing information. Additionally, listings of available properties and leasing applications are conveniently located in our foyer and online at www.lynchburgrenting.com

TENANTS:

The secure "RENT" drop box in our foyer may be utilized for rent payment and any written communication with Lynchburg Renting. Payments should be made by check or money order. Envelopes for payment are available in our foyer, which is open 24 hours per day. As always, payment may be mailed to Lynchburg Renting, P.O. Box 351 Forest, VA 24551, or you may call our office to utilize payment by credit card. If you request a receipt of payment, please provide your current email address, and a receipt will be forwarded to your attention.

To maintain recommended social distancing, all maintenance that is not of emergency status will be deferred. We anticipate routine maintenance to resume scheduling as of April 13. Emergency maintenance may be requested via phone, foyer drop box, or LR website. If your property is scheduled for emergency maintenance services, and you are experiencing symptoms of illness, please notify our office as soon as possible; we will re-evaluate the best course of action to resolve your maintenance concern.

Thank you for your shared commitment to the well-being of our community.

We look forward to seeing you in our office soon.